

2018/19 Management Information Courses

Management Information is delighted to offer the following training courses this Autumn term.

Preparing for the School Census - All phases incl. Academies

This course is aimed at office staff and data managers in Primary and Secondary schools and provides an excellent opportunity for schools to see how to prepare and extract the data required for the School Census from SIMS and how to submit this to the Local Authority or the DfE via COLLECT. The school Census is a statutory requirement. The workshop is run jointly by EIS and Management Information and is suitable for LA maintained schools and Academies.

Event	Code	Date	Venue
Preparing for the School Census - all phases including Academies	SCH 18/925	17/09/2018	The Cornwallis Suite, Maidstone
Preparing for the School Census - all phases including Academies	SCH 18/926	21/09/2018	The Cornwallis Suite, Maidstone

Time: 09:30 – 12:30 **Cost:** £125

Preparing for the School Workforce Census

This seminar is aimed at office staff, data managers and bursars who are responsible for the running and checking of the School Workforce Census statutory return. The workshop is presented jointly by Management Information and EIS and is suitable for schools and academies who use SIMS. The first part is an overview of the statutory requirements of this return followed by the opportunity to see how to prepare and extract data required for the SWC from SIMS before submitting to the Local Authority or the DfE. Delegates do not need to have previously run a SWC however a working knowledge of SIMS Personnel is desirable. This workshop is ideal for those staff mentioned above who are new to the School Workforce Census or who would like a refresher on how to complete this annual return.

Event	Code	Date	Venue
Preparing for the School Workforce Census - all phases	SCH 18/927	25/09/2018	The Cornwallis Suite, Maidstone

Time: 09:30 – 12:30 **Cost:** £125

Understanding the Inspection Dashboard Summary Report – Primary

This seminar is designed for primary school headteachers and senior leadership teams. It runs through the Ofsted Inspection Dashboard Summary Report (IDSR) page by page, explaining the methodologies used to give a deeper understanding of the measures.

** Please bring along a copy of your latest IDSR **

Event	Code	Date	Venue
Understanding the Inspection Dashboard Summary Report – Primary	SCH 18/928	10/10/2018	The Cornwallis Suite, Maidstone

Time: 09:30 – 12:30 **Cost:** £125