

## CPD Leader Update – Term 1 2015/16

### Autumn 2015

The autumn term training programme is proving more popular than ever and places on our training courses are filling up fast. Our comprehensive autumn training programme includes:

- Annual Review of Education, Health and Care Plans for Primary, Secondary and Special Schools
- Accelerating the effectiveness of emerging leaders
- Support for Headteachers after their first year
- How to be a highly effective subject leader
- Problem solving in fractions
- Early Years Foundation Stage Ofsted Toolkit for Head Teachers
- Developing your talent for leadership (primary & secondary courses)
- Future leaders
- Leading the Early Years Foundation Stage in schools
- Agreement trialling and moderation for teachers of Year R in preparation for statutory completion of the EYFS Profile 2016
- Observation, Assessment and Planning for Schools
- Planning for Primary English Curriculum Coverage
- Every Lesson Counts

#### Conference dates:

- Grammar Schools' Conference: Improving Outcomes for At-Risk Students – Thursday 8<sup>th</sup> October
- Primary Deputy and Assistant Head Teacher Conference, Thursday 26<sup>th</sup> November
- Primary NQT Conference, Wednesday 3<sup>rd</sup> February 2016
- Early Years Conference, Thursday 25<sup>th</sup> February 2016
- Inspire & Initiate: English Conference, Wednesday 2<sup>nd</sup> March 2016

#### Subject Leader/Network Meeting Topics for Autumn Term

**English:** We will discuss content of the sample statutory tests for 2016, and delegates are invited to bring a sample of writing in the 'exceeding' band to moderate together

**Maths:** An overview of the subject leaders year; A look at the requirements of action planning for mathematics; Planning the road to mastery

**AEN Needs Update briefings:** There will be opportunity for discussion to share best practice, and increase awareness of approaches to education initiatives relating to Learners with Special Educational Need and Disability including SEN and the new Ofsted Framework.



### **New Staff?**

Remember to ensure all staff either create or amend their existing CPD Online account (if transferring from another school) with the correct establishment and up to date e-mail address. If they don't do this confirmations of course bookings will be sent to an old/incorrect e-mail address or they could have their booking declined by their previous school CPD Leader. If staff set up alerts on their accounts they will automatically receive weekly updates when new courses become available for booking.

### **Course Materials**

All delegates booked to attend CPD should remember to check their CPD account 1 week before attending training for any delegate instructions e.g. particular materials delegates may be requested to take along.



### **New CPD Online password security**

If you have forgotten your User name you will need to e-mail the helpdesk: [kentcpdonline@kent.gov.uk](mailto:kentcpdonline@kent.gov.uk)

If you have forgotten your password then click on the forgotten password link rather than ringing the helpdesk in the first instance. Please note – if you attempt to type in an incorrect password more than 3 times your account will automatically be locked and you will need to e-mail the helpdesk.

### **Cancelling a course**

Please note that all cancellations must be made online by the person who booked the place (whether that be the delegate or CPD Leader) and submit a reason for the cancellation. There is a charge if cancellation is within the 15 day period of notice which needs to be agreed to.

For further details on any of the above and to book courses and conferences please go to: [www.kentcpdonline.org.uk](http://www.kentcpdonline.org.uk)

If you have any queries regarding the programme, or can't find what you're looking for then please contact me: [amy.raggett@kent.gov.uk](mailto:amy.raggett@kent.gov.uk)

If you have any queries regarding the use of CPD online please e-mail the helpdesk: [kentcpdonline@kent.gov.uk](mailto:kentcpdonline@kent.gov.uk)

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CPD Programme Manager