

KCC Schools – onecard
Change of Name Authorisation Form

School name:	
DfE number:	
Last four digits of card number:	
Current name on card:	
New name on card:	
Cardholder's new signature:	

I confirm that I have seen the official document and signed to certify the attached copy is a true copy of that document.

Signed: _____

Print name: _____

Designation: Headteacher / Chair of Governors

Date: _____

Please email documentation to
schoolsfinancialservices@theeducationpeople.org