



Kent County Council

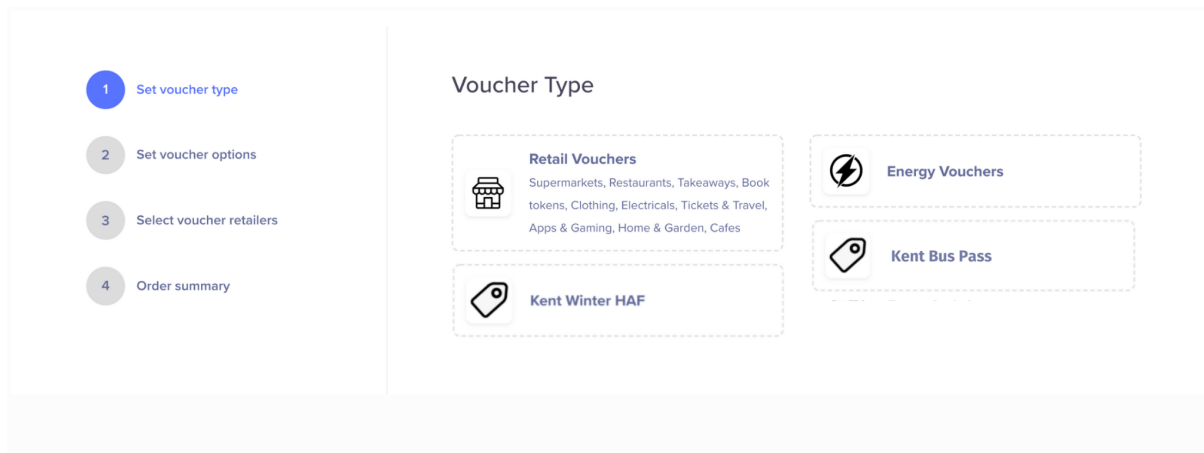
December Voucher Distribution

Please place **three SEPARATE orders**, one for each voucher type;

- ***Order 1. FSM Supermarket Vouchers***
- ***Order 2. Kent Winter HAF Vouchers***
- ***Order 3. Bus Pass funded by Kent***

Step-by-step guide to ordering your vouchers

1. Please login to Evouchers (either via Wonde or via evouchers.com/login)
2. Select 'create order' in top-right hand corner
3. Select retail voucher
4. Enter the voucher amount and number of vouchers required
5. Select the retailers you would like to include in the order
6. Add the order to your cart
7. Select payment method 'FSM funded by Kent County Council'
8. Create another new order by selecting 'Create order'
9. Select 'Kent Winter HAF'
10. Select the number of vouchers required
11. Select the retailer 'Kent Winter HAF'
12. Add the order to your cart
13. Select the payment method 'HAF funded by Kent County Council'
14. Create another new order by selecting 'Create order'
15. Select 'Kent bus pass'
16. Select the number of vouchers required
17. Select the retailer 'Kent bus pass'
18. Add the order to your cart
19. Select the payment method 'Buss passes funded by Kent County Council'
20. Once all orders have been placed, you can assign the vouchers to parents.



Help articles: <https://help.evouchers.com/hc/en-gb>

Email: support@evouchers.com

Website: www.evouchers.com

Recorded Webinar: <https://help.evouchers.com/hc/en-gb/articles/360016286077-Recorded-Webinar>