



To Headteachers

**Children, Young People and
Education**
County Hall
Sessions House
Maidstone
ME14 1XQ

Urgent Action Required

Email:

kentfsmenquiries@kent.gov.uk

Date: 8th February 2022

Dear Colleagues,

Free School Meal (FSM) Provision for February Break

Further to previous correspondence, we would be grateful if your school would issue supermarket vouchers for families eligible for free school meals for the February Half term holidays. **Funding has been set at £15 per eligible child for the February half term break. This applies regardless of your school's individual holiday arrangements.**

We ask you to use Wonde's evoucher.com system to manage and distribute the vouchers. We appreciate a few schools are tied into alternative solutions and those schools/colleges can continue to make their own arrangements and invoice us for the cost of vouchers issued to eligible families. Please can all invoices reach us no later than the end of term for each break.

Please order vouchers this week. Details regarding the use of evoucher.com system are at Appendix 1.

If you have any queries, please contact us on kentfsmenquiries@kent.gov.uk and we will get back to you as quickly as possible.

Yours sincerely,

Kent FSM Team

A drop down menu will allow you to select the option for KCC to be invoiced for the cost of the vouchers. Schools continue to be responsible for paying for all vouchers ordered to cover term time periods.

How to get started

1. You already have Wonde

Simply login onto [Evouchers.com](https://evouchers.com) and launch the voucher system.

2. You don't have Wonde

Please contact support@schoolvouchers.com with your school details so this can be arranged.

You can access Wonde's system now to order vouchers in good time for parents to receive them before the end of term.

For help and guidance on accessing Wonde's school voucher service, please see the links below. If you have not used Wonde before, please do take the time to watch the recorded webinar which takes you through the ordering process from start to finish. There is also a section for parents within their help articles so please make them aware of this.

Help articles: <https://help.evouchers.com/hc/>

Email: support@evouchers.com

Website: www.evouchers.com

Recorded Webinar (17 minutes long): <https://help.evouchers.com/hc/en-gb/articles/360016286077-Recorded-Webinar>